

*KIT CARSON ELECTRIC COOPERATIVE, INC.*

*MEETING OF THE BOARD OF TRUSTEES*

*August 28, 2018*

*A meeting of the Board of Trustees of Kit Carson Electric Cooperative, Inc. (KCEC) was called to order by the President, Mr. Bobby Ortega, on Tuesday, August 28, 2018 at 9:07 a.m. in the Marcelino Martinez Room of the headquarters building of the Cooperative, Taos, New Mexico. The following Trustees were present:*

*Present*

<i>Bob Bresnahan</i>	<i>Cristobal Duran</i>
<i>Bruce Jassmann</i>	<i>Ambrose Macarenas</i>
<i>Manuel Medina</i>	<i>Bobby Ortega</i>
<i>Arthur Rodarte</i>	<i>Bernie Torres</i>
<i>Luisa Valerio-Mylet</i>	<i>David Torres</i>

*Also, present were: Johnny Valerio, Chief Financial Officer; Richard Martinez, Chief Operations Officer, Carmella Suazo, Administrative Assistant; and Joyce Archuleta, Executive Secretary, who recorded the day's proceedings.*

*It was declared a quorum was present.*

*Quorum*

*Mr. D. Torres led the Board in reciting the Pledge of Allegiance.*

*Pledge of Allegiance*

*Mr. Mascarenas led the Board in a word of prayer.*

*Prayer*

*The agenda was presented. It was moved by Mr. Rodarte, seconded by Mr. Jassmann, and unanimously approved, that the agenda be approved as presented.*

*Agenda*

*The minutes for the Board of Trustees regular Board Meeting held July 31, 2018 were presented. It was moved by Mr. Mascarenas, seconded by Mr. B. Torres, and unanimously approved that the minutes be approved as presented.*

*Minutes for July 31, 2018, Regular Board Meeting*

*The President introduced Orville Lobb and Frank Zino from the Hondo Mesa Homeowners Association, who requested to address the Board of Trustees. Mr. Zino stated consumers in the Hondo/Seco area have experienced many outages and requested that KCEC replace the aged cable. Mr. Reyes reported that KCEC was investigating the cause of the outages and analyzing the outages whether KCEC has built and extended sections of the line.*

*Mr. Reyes presented the CEO report. The President requested that Ophelia Trujillo, Collections Supervisor report to the Board on collection status. Mr. D. Torres reported the Safety Committee met August 13, 2018. He reported Active Shooter Training would be held September 18 & 19, 2018 and the Board was invited to attend. Following discussion, it was moved by Mr. Jassmann, seconded by Mr. Bresnahan, and unanimously approved, that the CEO report for July 2018 be approved as presented. A copy of the CEO report is included in the Transfer of Documents and is hereby made a part of the minutes of this meeting.*

CEO Report

*The President reported requests have been received from Estates. It was moved by Mr. Duran, seconded by Mr. Medina, and unanimously approved, that payments be made to these Estates.*

Capital Credits  
to Estates

*Mr. Reyes requested changing the date of the next Board Meeting since he would be attending a Conference on Tuesday, September 25, 2018. It was the consensus of the Board that the September Board Work Session be held on Friday, September 21, 2018 and the Board Meeting be held on Monday, September 24, 2018.*

September  
Board Meeting  
Date

*The President reported donation totals and correspondence were in the packet and may be reviewed at leisure.*

Donations &  
Correspondence

*Mr. Jassmann reported the Payables Committee met on August 10, 2018. Mr. Jassmann recommended approval. It was moved by Mr. Medina, seconded by Mr. Duran, and unanimously approved.*

Payables

*The President reported he attended the NMRECA Meetings held August 2 & 3, 2018. He reported that discussion was held on KCEC exiting/withdrawing from NMRECA. He reported formal action was taken to organize a strategic planning session. Discussion was held.*

NMRECA  
Board Meeting

*Mr. Reyes reported the Broadband Committee met August 20, 2018. Mr. Andrew Gonzales, Manager, Kit Carson Internet reported to the Board that he was resigning his position with KCI. Discussion was held.*

Broadband  
Committee

*Mr. Mascarenas reported the Solar Committee met August 17, 2018. Discussion was held*

Solar  
Committee

*Mr. Reyes reported the Bylaw & Policy Committee met on August 8, 2018. He reported the Committee reviewed*

Bylaw & Policy  
Committee

Board Policy No. 1.5 – Standing Committees and Representation to Associated Boards – Changes were recommended. Board Policy No. 1.6 – Minutes of Regular and Special Board Meeting, Executive Sessions, Etc. – No changes were recommended. Board Policy No 1.17 – Policy Development – No changes were recommended. Board Policy No. 2.1 – Capital Credits – Changes were recommended. Board Policy No. 2.19 – Capital Credit Liens and Offsets – No changes were recommended. It was moved by Mr. Rodarte, seconded by Mr. Jassmann, and unanimously approved that the Bylaws & Policies be approved with recommended changes. Copies of the policies that had changes are hereby made part of the minutes of this meeting.

The President reported the Employee Relations Committee met on July 16, 2018 and July 30, 2018. He reported they would need to meet again to finalize the evaluation process. He thanked the Board for completing the evaluation form.

The President read a letter to the Board of Trustees from Mr. Ambrose Mascarenas, resigning his position as Trustee effective immediately. The Board thanked Mr. Mascarenas for his 22 years on the KCEC Board of Trustees. It was moved by Mr. B. Torres, seconded by Mrs. Valerio-Mylet and unanimously approved that the Board accept Mr. Mascarenas' resignation.

There being no further business to come before the Board, it was moved by Mr. Rodarte seconded by Mr. B. Torres and unanimously approved, that the Board of Trustees of Kit Carson Electric Cooperative, Inc. meeting be adjourned until September 24, 2018 at 9:00 a.m. the date and time of the next Board meeting. Unless changed and, thereupon, the President declared the meeting adjourned at 10:40 a.m.

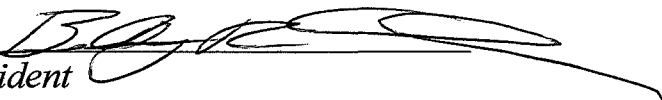
The following Trustees were present at the end of the meeting:

Bob Bresnahan, Cristobal Duran, Bruce Jassmann, Ambrose Mascarenas, Manuel Medina, Bobby Ortega, Arthur Rodarte, Bernie Torres, David Torres and Luisa Valerio-Mylet.

  
Secretary

Approved this 24 day of September 2018

*August 28, 2018 Regular Board Meeting*

  
*President*