

KIT CARSON ELECTRIC COOPERATIVE, INC.

MEETING OF THE BOARD OF TRUSTEES

November 27, 2018

A meeting of the Board of Trustees of Kit Carson Electric Cooperative, Inc. (KCEC) was called to order by the President, Mr. Bobby Ortega, on Tuesday, November 27, 2018 at 9:15 a.m. in the Marcelino Martinez Room of the headquarters building of the Cooperative, Taos, New Mexico. The following Trustees were present:

<i>Bob Bresnahan</i>	<i>Russ Coyle</i>	<i>Present</i>
<i>Cristobal Duran</i>	<i>Bruce Jassmann</i>	
<i>Manuel Medina</i>	<i>Bobby Ortega</i>	
<i>Arthur Rodarte</i>	<i>Bernie Torres</i>	
<i>David Torres</i>	<i>Luisa Valerio-Mylet</i>	

Also, present were: Johnny Valerio, Chief Financial Officer; Richard Martinez, Chief Operations Officer, Carmella Suazo, Assistant Manager; and Joyce Archuleta, Executive Secretary, who recorded the day's proceedings.

It was declared a quorum was present. *Quorum*

Ms. Valerio-Mylet led the Board in reciting the Pledge of Allegiance. *Pledge of Allegiance*

Ms. Valerio-Mylet led the Board in a word of prayer. *Prayer*

Mrs. Carmella Suazo, Notary Public administered an oath of office to Mr. Russ Coyle, newly appointed District Five Trustee. *Oath of Office*

The agenda was presented. It was moved by Mr. Jassmann, seconded by Mr. Medina, and unanimously approved, that the agenda be approved as presented. *Agenda*

The minutes for the Board of Trustees regular Meeting held October 30, 2018 were presented. It was moved by Mr. Rodarte, seconded by Mr. Jassmann, and unanimously approved that the minutes be approved as presented. *Minutes for October 30, 2018, Regular Board Meeting*

Mr. Reyes presented the CEO report. The Form 7, and Balance Sheet were reviewed. Discussion was held on fires and KCEC's Vegetation Management Plan that has been approved by US Forest Service and Bureau of Land Management. Mr. D. Torres reported the Safety Committee met November 9, 2018. Following discussion, *CEO Report*

it was moved by Mr. Duran, seconded by Mr. Medina, and unanimously approved, that the CEO report for October 2018 be approved as presented. A copy of the CEO report is included in the Transfer of Documents and is hereby made a part of the minutes of this meeting.

Mr. Reyes suggested the December Board Work Session be held on Thursday, December 20, 2018 at 1:00 p.m. after the Taos Feeds Taos opening ceremonies. It was moved by Mr. Rodarte, seconded by Mr. Jassmann and unanimously approved the December Board Work Session be held on Thursday, December 20, 2018 at 1:00 p.m.

Approve
December Work
Session Date

Mr. Reyes requested changing the date of the next Board Meeting to Friday, December 21, 2018 since the last Tuesday of the month would fall on Christmas Day. It was moved by Mr. Rodarte seconded by Mr. Jassmann and unanimously approved the December Board Meeting be held on Friday, December 21, 2018.

Approve
December
Board Meeting
Date

The President reported requests have been received from Estates. It was moved by Mr. Jassmann, seconded by Ms. Valerio-Mylet, and unanimously approved, that payments be made to these Estates.

Capital Credits
to Estates

The President reported donation totals and correspondence were in the packet and may be reviewed at leisure.

Donations &
Correspondence

Mr. Jassmann reported the Payables Committee met on November 9, 2018. Mr. Jassmann recommended approval. It was moved by Mr. Rodarte, seconded by Mr. Medina, and unanimously approved.

Payables

Mr. Reyes reported discussion was held at the Board Work Session. In January the NMRECA section of the Board Meeting would be replaced with Legislative Report.

NMRECA
Board Meeting

Mr. Reyes reported the Broadband Committee met November 8, 2018. Mr. Reyes presented revised activation fees and charges to include a low-income rate. Discussion was held.

Broadband
Committee

Mr. Rodarte reported the Solar Committee met November 9, 2018. Discussion was held.

Solar
Committee

Mr. D. Torres reported the Bylaw & Policy Committee met on November 7, 2018. He reported the Committee reviewed Board Policy No. 3.2 – Employee Practices. Changes were recommended. Board Policy No. 3.22 – Entitlement to Leave – Changes were recommended. It was moved by Mr. Bresnahan, seconded by Mr. Duran,

Bylaw & Policy
Committee

and unanimously approved that the policies be approved with recommended changes. Copies of the policies are hereby made part of the minutes of this meeting.

Mr. Reyes reported Union Negotiation would be taking place on November 29 & 30, 2018. Other Business

There being no further business to come before the Board, it was moved by Mr. Jassmann seconded by Mr. Duran, and unanimously approved, that the Board of Trustees of Kit Carson Electric Cooperative, Inc. meeting be adjourned until December 21, 2018 at 9:00 a.m. the date and time of the next Board meeting. Unless changed and, thereupon, the President declared the meeting adjourned at 10:36 a.m. Meeting
Adjourned

The following Trustees were present at the end of the meeting:

Bob Bresnahan, Russ Coyle, Cristobal Duran, Bruce Jassmann, Manuel Medina, Bobby Ortega, Arthur Rodarte, Bernie Torres, David Torres and Luisa Valerio-Mylet.


Secretary

Approved this 21 day of December 2018


President