

KIT CARSON ELECTRIC COOPERATIVE, INC.

MEETING OF THE BOARD OF TRUSTEES

December 21, 2018

A meeting of the Board of Trustees of Kit Carson Electric Cooperative, Inc. (KCEC) was called to order by the President, Mr. Bobby Ortega, on Friday, December 21, 2018 at 9:10 a.m. in the Marcelino Martinez Room of the headquarters building of the Cooperative, Taos, New Mexico. The following Trustees were present:

<i>Bob Bresnahan</i>	<i>Cristobal Duran</i>	<i>Present</i>
<i>Bruce Jassmann</i>	<i>Manuel Medina</i>	
<i>Bobby Ortega</i>	<i>Arthur Rodarte</i>	
<i>Bernie Torres</i>	<i>Luisa Valerio-Mylet</i>	

Also, present were: Johnny Valerio, Chief Financial Officer; Richard Martinez, Chief Operations Officer, Carmella Suazo, Assistant Manager; and Joyce Archuleta, Executive Secretary, who recorded the day's proceedings.

It was declared a quorum was present. *Quorum*

Mr. Duran led the Board in reciting the Pledge of Allegiance. *Pledge of Allegiance*

Mrs. Suazo led the Board in a word of prayer. *Prayer*

The agenda was presented. It was moved by Mr. Rodarte, seconded by Mr. Jassmann, and unanimously approved, that the agenda be approved as presented. *Agenda*

The minutes for the Board of Trustees regular Board Meeting held November 27, 2018 were presented. It was moved by Mr. Jassmann, seconded by Mr. Medina, and unanimously approved that the minutes be approved as presented. *Minutes for November 27, 2018, Regular Board Meeting*

Mr. Reyes recognized David Santistevan and Richard Jeantet who would both be retiring December 31, 2018. Mr. Santistevan, Engineering Department Manager was employed by KCEC for 42 years and Mr. Jeantet, Purchasing Agent was employed by KCEC for 16 years. Mr. Reyes invited the Board of Trustees to a luncheon that would be held in their honor on December 31, 2018 at 11:00 a.m. *Employee Recognition – David Santistevan & Richard Jeantet*

Dr. Schneider thanked Mr. Reyes and Mr. Martinez for invitation to address the Board and participation in the dialogue at Meter Advisory Committee Meetings. Dr. Schneider made a presentation to the Board on the Meter Advisory Committee's concerns regarding installation of meter's and radio frequency devices used by KCEC to monitor and record usage. He reported that studies have found that the meter frequency is harmful to your health and has biological effects. The Meter Advisory Committee has requested that the KCEC Board of Trustees consider an opt out for members that do not want a smart radio frequency meter. Mr. Reyes reported that KCEC would introduce an opt out proposal during the next rate proposal to the New Mexico Public Regulation Commission. Discussion was held. The President recommended that the Meter Advisory Committee present their questions and concerns in writing.

Mr. Reyes presented the CEO report. The Form 7, and Balance Sheet were reviewed. Discussion was held. Mr. Martinez reported the Safety Committee met December 10, 2018. Following discussion, it was moved by Mrs. Valerio-Mylet, seconded by Mr. Jassmann, and unanimously approved, that the CEO report for November 2018 be approved as presented. A copy of the CEO report is included in the Transfer of Documents and is hereby made a part of the minutes of this meeting.

The President reported requests have been received from Estates. It was moved by Mr. Duran, seconded by Mr. Jassmann, and unanimously approved, that payments be made to these Estates.

Mr. Reyes presented a summary on negotiations between KCEC and International Brotherhood of Electrical Workers (IBEW). Discussion was held. It was moved by Mr. Duran, seconded by Mr. Rodarte, and unanimously approved, that the Agreement between KCEC & IBEW be approved as presented.

Discussion was held on appointment of NRECA Voting Delegate and Alternate for NRECA Annual Meeting to be held March 10 – 13, 2019 in Orlando, FL. The President appointed Mr. Manuel Medina as Voting Delegate and Mrs. Luisa Valerio-Mylet as Alternate Voting Delegate.

Discussion was held on appointment of NRTC Voting Delegate and Alternate for NRTC Annual Meeting to be held March 10 – 13, 2019 in Orlando, FL. The President appointed Mrs. Luisa Valerio-Mylet as Voting Delegate and Mr. Medina as Alternate Voting Delegate.

The President reported donation totals and Donations & correspondence were in the packet and may be reviewed Correspondence at leisure.

Mr. Jassmann reported the Payables Committee met on Payables December 10, 2018. Mr. Jassmann recommended approval. It was moved by Mr. Rodarte, seconded by Mr. Medina, and unanimously approved.

Mr. Reyes reported he had attended the NMRECA Board NMRECA Meeting. He reported most of the discussion at the Board Meeting NMRECA Board meeting was held in Executive Session.

Mr. Reyes reported the Broadband Committee met Broadband December 14, 2018. He reported that Mark Poche new Committee Kit Carson Internet Manager will start on January 14, 2019.

Mr. Rodarte reported the Solar Committee met December 6, 2018. Discussion was held. Solar Committee

Mr. Reyes reported the Bylaw & Policy Committee met Bylaw & Policy on December 12, 2018. He reported the Committee Committee reviewed Board Policy No. 2.13 – Service of Legal Process. No changes were recommended. Board Policy No. 3.21 – Drug/Alcohol Policy – Changes were recommended. Board Policy No. 3.27 – Drug Alcohol Use by Commercial Drivers. Changes were recommended. It was moved by Mr. Duran, seconded by Mr. Rodarte, and unanimously approved that the policies be approved with recommended changes. Copies of the policies are hereby made part of the minutes of this meeting.

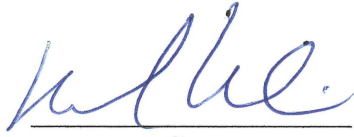
Write - off list was distributed to the Board for review. Other Business The write – off will be placed on January 29, 2019 agenda for approval.

There being no further business to come before the Board, Meeting it was moved by Mr. Medina seconded by Mrs. Valerio- Mylet, and unanimously approved, that the Board of Trustees of Kit Carson Electric Cooperative, Inc. meeting Adjourned be adjourned until January 29, 2019 at 9:00 a.m. the date and time of the next Board meeting. Unless changed and, thereupon, the President declared the meeting adjourned at 10:41 a.m.

The following Trustees were present at the end of the meeting:

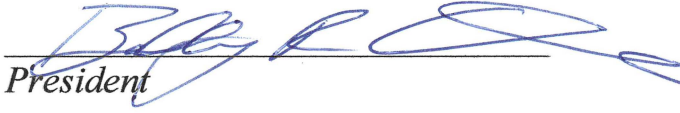
Bob Bresnahan, Cristobal Duran, Bruce Jassmann, Manuel Medina, Bobby Ortega, Arthur Rodarte, Bernie Torres, and Luisa Valerio-Mylet.

Regular Board meeting December 21, 2018



Secretary

Approved this 29 day of January 2019



President