

*KIT CARSON ELECTRIC COOPERATIVE, INC.*

*MEETING OF THE BOARD OF TRUSTEES*

*August 27, 2019*

*A meeting of the Board of Trustees of Kit Carson Electric Cooperative, Inc. (KCEC) was called to order by the President, Mr. Bobby Ortega, on Tuesday, August 27, 2019 at 9:12 a.m. in the Marcelino Martinez Room of the headquarters building of the Cooperative, Taos, New Mexico. The following Trustees were present:*

<i>Bob Bresnahan</i>	<i>Cristobal Duran</i>	<i>Present</i>
<i>Bruce Jassmann</i>	<i>Manuel Medina</i>	
<i>Bobby Ortega</i>	<i>Arthur Rodarte</i>	
<i>Michael Romero</i>	<i>Bernie Torres</i>	
<i>David Torres</i>	<i>Luisa Valerio-Mylet</i>	

*Also, present were Richard Martinez, Chief Operations Officer, Carmella Suazo, Assistant Manager; Johnny Valerio, Chief Financial Officer and Joyce Archuleta, Executive Secretary, who recorded the day's proceedings.*

*It was declared a quorum was present.* *Quorum*

*Mr. Duran led the Board in reciting the Pledge of Allegiance.* *Pledge of Allegiance*

*Mrs. Valerio-Mylet led the Board in a word of prayer.* *Prayer*

*The agenda was presented. It was moved by Mr. Rodarte, seconded, by Mr. Jassmann, and unanimously approved, that the agenda be approved as presented.* *Agenda*

*The minutes for the Board of Trustees regular Meeting held July 30, 2019 were presented. It was moved by Mr. Jassmann, seconded by Mr. Bresnahan, and unanimously approved, that the minutes be approved as presented.* *Minutes July 30, 2019, Regular Meeting*

*The President introduced Dr. Patrick Valdez, Chief Executive Officer, University of New Mexico, Taos Campus. Dr. Valdez presented an overview of the benefits of UNM Taos Campus, including childcare and a veteran's program. Discussion was held.* *Dr. Patrick Valdez, CEO, UNM Taos*

*Mr. Reyes presented the CEO report. The Form 7 and Balance Sheet were reviewed. Mr. Reyes reported on the increase of the cost of power. He reported on the outage that occurred over the weekend. Discussion was held. Mr. D. Torres reported the Safety Committee met August* *CEO Report*

12, 2019. He reported that there was one accident and two vehicle accidents. Following discussion, it was moved by Mr. Jassmann, seconded, by Mr. Medina, and unanimously approved, that the CEO report for July 2019 be approved as presented. A copy of the CEO report is included in the Transfer of Documents and is hereby made a part of the minutes of this meeting.

The President reported requests have been received from Estates. It was moved by Mr. Rodarte, seconded by Mr. Duran, and unanimously approved, that payments be made to these Estates. Discussion was held on the process of the Capital Credit allocations.

Capital Credits  
to Estates

M. Reyes recommended re-appointment of Kit Carson Propane Inc. Directors Betty Haagenstad, Joel Perovich, Dennis Jacauez, and Jeannie Masters. It was moved by Mr. Medina, seconded, by Mr. B. Torres and unanimously approved that Betty Haagenstad, Joel Perovich, Dennis Jacquez and Jeannie Masters be re-appointed as KCP Directors. Discussion was held.

Re-Appointment  
Recommendations  
KCP

Unadvanced Loan Funds Resolution No. 4-8-2019 was presented.

Unadvanced  
Loan Funds  
Resolution No.  
4-8-2019

**WHEREAS**, Kit Carson Electric Cooperative, Inc. (KCEC) has adopted its operating budget for the fiscal year ending December 31, 2019; and

**WHEREAS**, The Federal Financing Bank Guaranteed Loan designated "AV8" from RUS was in the amount of \$33,099,000 is included in the operating budget; and

**WHEREAS**, The Loan remains with unadvanced funds in the amount of \$18,249, that will automatically terminate on September 30, 2019; and

**WHEREAS**, KCEC is requesting to move unadvanced loan funds in the amount of \$18,249 from Budget Purpose – Transmission to Budget Purpose Distribution; and

**NOW THEREFORE, BE IT RESOLVED**, the Board of Trustees of Kit Carson Electric Cooperative, Inc. respectfully requests unadvanced loan funds in the amount of \$18,249 from Budget Purpose – Transmission to Budget Purpose – Distribution as KCEC has completed all Transmission projects outlined in "AV8" loan.

It was moved by Mr. Rodarte, seconded, by Mr. Medina and unanimously approved that Unadvanced Loan Funds Resolution No. 4-8-2019 be approved as presented.

*The President reported donation totals and correspondence were in the packet and may be reviewed at leisure.*

*Donations & Correspondence*

*Mr. Jassmann reported the Payables Committee met on August 9, 2019. Mr. Jassmann recommended approval. It was moved by Mr. Rodarte, seconded by Mrs. Valerio-Mylet, and unanimously approved.*

*Payables*

*Mr. Reyes reported the Broadband Committee met August 15, 2019. He reported that Broadband was discussed in the Work Session the previous day. Mr. Reyes reported that Kit Carson Internet currently has 7,600 customers with 9,000 connections. KCI has been working with CoBank to establish a line of Credit. Mark Poche, KCI Manager has also developed strategies to include package rate adjustments to provide 24/7 service.*

*Broadband Committee*

*Mr. Reyes reported the Solar Committee met August 19, 2019. He reported that a groundbreaking ceremony for the Solar Project in El Rito (west) was scheduled for Friday, September 13, 2019. He updated the Board on Solar Project completion dates. Questa Solar Project, November 19, 2019, El Rito (north) Solar Project, December 16, 2019 and Taos February 10, 2020. Discussion was held.*

*Solar Committee*

*Mr. D. Torres reported the Bylaw & Policy Committee met on August 20, 2019. He reported the Committee reviewed Policy No. 3.3 - Employee Relations – changes recommended. It was moved by Mr. Jassmann, seconded by Mr. Duran and unanimously approved that Policy No. 3.3 Employee Relations be approved with changes. Policy No. 3.7 – Vacations – No change. Policy No. 3.8 – Emergency Leaves & Deaths – changes recommended. It was moved by Mr. Jassmann, seconded by Mr. Rodarte and unanimously approved that Policy No. 3.8 – Emergency Leaves & Deaths be approved with changes. Policy No. 3.9 – Leave of Absence – changes recommended. It was moved by Mr. Duran, seconded by Mr. Bresnahan and unanimously approved that Policy No. 3.9 be approved with changes.*

*Bylaw & Policy Committee*

*Mr. Reyes reported the Legislative Finance Committee was scheduled to meet in Red River, August 29 & 30. Discussion was held on next Legislative Session, Budget and Renewable Energy Session.*

*Board Member Concerns*


*There being no further business to come before the Board, it was moved by Ms. Jassmann seconded by Mr. Bresnahan, and unanimously approved, that the Board of Trustees of Kit Carson Electric Cooperative, Inc. meeting*

*Meeting Adjourned*

be adjourned until September 24, 2019 at 9:00 a.m. the date and time of the next Board meeting. Unless changed and, thereupon, the President declared the meeting adjourned at 11:18 a.m.

The following Trustees were present at the end of the meeting:

Bob Bresnahan, Cristobal Duran, Bruce Jassmann, Manuel Medina, Bobby Ortega, Arthur Rodarte, Michael H. Romero, Bernie Torres, David Torres and Luisa Valerio-Mylet.

  
Secretary

Approved this 24 day of September 2019

  
President