

KIT CARSON ELECTRIC COOPERATIVE, INC.

MEETING OF THE BOARD OF TRUSTEES

October 29, 2019

A meeting of the Board of Trustees of Kit Carson Electric Cooperative, Inc. (KCEC) was called to order by the President, Mr. Bobby Ortega, on Tuesday, October 29, 2019 at 9:09 a.m. in the Marcelino Martinez Room of the headquarters building of the Cooperative, Taos, New Mexico. The following Trustees were present:

<i>Bob Bresnahan</i>	<i>Russ Coyle</i>	<i>Present</i>
<i>Bruce Jassmann</i>	<i>Manuel Medina</i>	
<i>Bobby Ortega</i>	<i>Arthur Rodarte</i>	
<i>Michael Romero</i>	<i>Bernie Torres</i>	
<i>David Torres</i>	<i>Luisa Valerio-Mylet</i>	

Also, present were Carmella Suazo, Assistant Manager; Johnny Valerio, Chief Financial Officer, Richard Martinez, Chief Operating Officer, John Shafto, Chief Financial Officer and Joyce Archuleta, Executive Secretary, who recorded the day's proceedings.

It was declared a quorum was present. *Quorum*

Mr. Rodarte led the Board in reciting the Pledge of Allegiance. *Pledge of Allegiance*

Mr. Romero led the Board in a word of prayer. *Prayer*

The agenda was presented. It was moved by Mr. Jassmann, seconded, by Mr. Medina, and unanimously approved, that the agenda be approved as presented. *Agenda*

The minutes for the Board of Trustees regular Board Meeting held September 24, 2019 were presented. It was moved by Mr. Bresnahan, seconded by Mr. Jassmann, and unanimously approved, that the minutes be approved as presented. Mr. Rodarte abstained as he was not at the September 24, 2019 Board Meeting. *Minutes September 24, 2019, Regular Meeting*

Mr. Reyes introduced Mr. John Shafto, Chief Executive Officer. Mr. Shafto provided a brief work history. Mr. Reyes also reported that Elizabeth Chacon had been hired as accountant for Kit Carson Propane.

Mr. Reyes presented the CEO report. The Form 7 and Balance Sheet were reviewed. He reported on the aggressive tree trimming being done by KCEC crews. It was recommended that KCEC analyze if maintenance of *CEO Report*

overhead lines is less than maintenance for underground lines. Mr. Reyes reported that Enervision is conducting a Cost of Service Study for KCEC. He reported that KCEC would be working with The Town of Taos on the number of Air B&B's and short-term rentals. Mr. Reyes reviewed the TEG report from Emissary Group. Mr. R. Martinez reported the Safety Committee met October 10, 2019. He reported that KCEC was at 60 days of no lost time accidents and that the Safety Incentive Program was being reviewed on a quarterly basis. Following discussion, it was moved by Mr. Medina, seconded, by Mr. Jassmann, and unanimously approved, that the CEO report for September 2019 be approved as presented. A copy of the CEO report is included in the Transfer of Documents and is hereby made a part of the minutes of this meeting.

The President reported requests have been received from Estates in the amount of \$8,756.32. It was moved by Mr. Jassmann, seconded by Mr. Rodarte, and unanimously approved, that payments be made to these Estates. Discussion was held on the process of the Capital Credit allocations.

Capital Credits
to Estates

Mr. Reyes suggested changing the date of the November Board Meeting to Friday, November 22, 2019 to avoid having the meeting during the Thanksgiving Holiday week. It was moved by Mr. Rodarte seconded by Mr. Jassmann and unanimously approved the November Board Meeting be held on Friday, November 22, 2019.

Date Change
for November
Board Meeting

The President reported donation totals and correspondence were in the packet and may be reviewed at leisure.

Donations &
Correspondence

Mr. Jassmann reported the Payables Committee met on October 10, 2019. Mr. Jassmann recommended approval. It was moved by Mr. Rodarte, seconded by Mr. Medina, and unanimously approved.

Payables

Mr. Reyes reported the Broadband Committee met October 15, 2019. He reported that Kit Carson Internet had 6,700 customers. He reported that 800 customers had disconnected internet services. Discussion was held on the monthly Low-Income rate of \$29.95, door hangers will be delivered to inform low-income residents. A marketing plan is being developed.

Broadband
Committee

Mr. Reyes reported the Solar Committee met October 18, 2019. He updated the Board on Solar Projects. Discussion was held.

Solar
Committee

Mr. D. Torres reported the Bylaw & Policy Committee

Bylaw & Policy
Committee

met on October 21, 2019. He reported discussion was held on Capital Credits.

Mr. Rodarte asked if a meeting would be set up with Governor Michelle Lujan Grisham. Mr. Reyes stated that he would work on getting a meeting scheduled. Discussion was held on the importance of customer service notifying customers of outages via text messages. Other Business

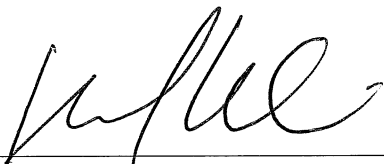
Mrs. Valerio-Mylet requested the Board enter Executive Session. It was moved by Mr. Rodarte, seconded by Mr. Jassmann, and unanimously approved that the Board go into Executive Session at 10:30 a.m. Executive Session

Meeting was reconvened by the order of the President at 10:45 a.m. No action taken in Executive Session Meeting Reconvened

There being no further business to come before the Board, it was moved by Mr. Jassmann seconded by Mr. Rodarte, and unanimously approved, that the Board of Trustees of Kit Carson Electric Cooperative, Inc. meeting be adjourned until November 22, 2019 at 9:00 a.m. the date and time of the next Board meeting. Unless changed and, thereupon, the President declared the meeting adjourned at 10:45 a.m. Meeting Adjourned

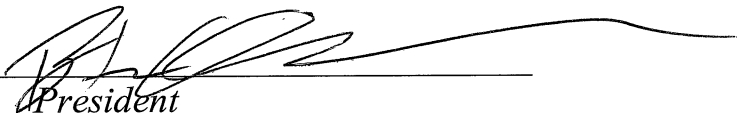
The following Trustees were present at the end of the meeting:

Bob Bresnahan, Russ Coyle, Bruce Jassmann, Manuel Medina, Bobby Ortega, Arthur Rodarte, Michael H. Romero, Bernie Torres, David Torres and Luisa Valerio-Mylet.



Secretary

Approved this 22 day of Nov. 2019



President