

*KIT CARSON ELECTRIC COOPERATIVE, INC.*

*MEETING OF THE BOARD OF TRUSTEES*

*December 27, 2019*

*A meeting of the Board of Trustees of Kit Carson Electric Cooperative, Inc. (KCEC) was called to order by the President, Mr. Bobby Ortega, on Friday, December 27, 2019 at 9:10 a.m. in the Marcelino Martinez Room of the headquarters building of the Cooperative, Taos, New Mexico. The following Trustees were present:*

|                       |                            |                |
|-----------------------|----------------------------|----------------|
| <i>Russ Coyle</i>     | <i>Cristobal Duran</i>     | <i>Present</i> |
| <i>Bruce Jassmann</i> | <i>Manuel Medina</i>       |                |
| <i>Bobby Ortega</i>   | <i>Arthur Rodarte</i>      |                |
| <i>Michael Romero</i> | <i>Luisa Valerio-Mylet</i> |                |

*Also, present were Johnny Valerio, Chief Financial Officer, Carmella Suazo, Assistant Manager, Richard Martinez, Chief Operating Officer, John Shafto, Chief Financial Officer and Joyce Archuleta, Executive Secretary, who recorded the day's proceedings.*

*It was declared a quorum was present.* *Quorum*

*Mr. Rodarte led the Board in reciting the Pledge of Allegiance.* *Pledge of Allegiance*

*Mrs. Valerio-Mylet led the Board in a word of Prayer. The President asked for a moment of silence for loss of KCEC employee William Arko and former Board of Trustees Tim Martinez.* *Prayer*

*The agenda was presented. It was moved by Mr. Medina, seconded, by Mr. Rodarte, and unanimously approved, that the agenda be approved as presented.* *Agenda*

*The minutes for the Board of Trustees regular Meeting held November 22, 2019 were presented. It was moved by Mr. Jassmann, seconded by Mr. Medina, and unanimously approved, that the minutes be approved as presented.* *Minutes November 22, 2019, Regular Meeting*

*Mr. Reyes presented the CEO report. The Form 7 and Balance Sheet were reviewed. He reported crews are doing a good job in maintenance of the system. Discussion was held. Mr. R. Martinez reported the Safety Committee met December 10, 2019. He reported that the focus needs to be on changing the safety culture, to be more safety conscious inside and out in the field.* *CEO Report*

Following discussion, it was moved by Mr. Duran, seconded, by Mrs. Valerio-Mylet, and unanimously approved, that the CEO report for November 2019 be approved as presented. A copy of the CEO report is included in the Transfer of Documents and is hereby made a part of the minutes of this meeting.

The President reported requests have been received from Estates in the amount of \$9,284.99. It was moved by Mr. Duran, seconded by Mr. Jassmann, and unanimously approved, that payments be made to these Estates.

Capital Credits  
to Estates

Mr. Reyes reported the 2020 Budget had been presented and reviewed at a budget work session held December 13, 2019. He recommended approval. It was moved by Mr. Rodarte, seconded by Mr. Duran and unanimously approved that the 2020 Budget be approved as presented.

Approve 2020  
Budget

The President reported donation totals and correspondence were in the packet and may be reviewed at leisure.

Donations &  
Correspondence

Mr. Jassmann reported the Payables Committee met on December 10, 2019. Mr. Jassmann recommended approval. It was moved by Mr. Rodarte, seconded by Mr. Medina, and unanimously approved.

Payables

Mr. Reyes reported the Broadband Committee met December 18, 2019. The Kit Carson Internet budget was reviewed in detail He reported that Kit Carson Internet's goal was to increase customers by 1,200 to 1,400. Mr. Reyes reported a marketing plan would be developed. He reported that safety awareness had been discussed.

Broadband  
Committee

Mr. Rodarte reported the Solar Committee met December 19, 2019. He updated the Board on Solar Projects. Discussion was held.

Solar  
Committee

Mr. Reyes reported the Bylaw & Policy Committee met on December 20, 2019. He reported discussion was held on the following Board policies. Board Policy No. 1.5 Standing Committees & Representation of Associated Boards – Changes were recommended. Board Policy No. 2.30 Safety Committee/Safety Requirements – Changes were recommended. Board Policy No. 3.14 Safety Incentive Program – Changes were recommended. It was moved by Mrs. Valerio-Mylet, seconded by Mr. Jassmann and unanimously approved that the recommended changes be made to Board Policy No. 1.5 Standing Committees & Representation of Associated Boards, Board Policy No. 2.30 Safety Committee/Safety Requirements and Board Policy 3.14 Safety Incentive Program.

Bylaw & Policy  
Committee

Mr. Reyes reported January 21, 2020 would be the opening day of the 30-day Legislative session. Discussion was held on the legalization of recreational marijuana and the effect it would have on KCEC since we are a zero-tolerance cooperative relative to alcohol and drugs. The Board met with Robert Romero KCEC's lobbyist during the November work session.

Legislative  
Information

Mr. Reyes requested the Board enter Executive Session. It was moved by Mr. Rodarte, seconded by Mr. Duran, and unanimously approved that the Board go into Executive Session at 9:59 a.m.

Executive  
Session

Meeting was reconvened by the order of the President at 10:28 a.m. Discussion was held on a personnel matter. No action taken in Executive Session

Meeting  
Reconvened

There being no further business to come before the Board, it was moved and unanimously approved, that the Board of Trustees of Kit Carson Electric Cooperative, Inc. be adjourned until January 28, 2020 at 9:00 a.m. the date and time of the next Board meeting. Unless changed and, thereupon, the President declared the meeting adjourned at 10:30 a.m.

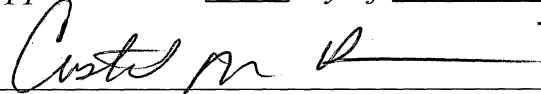
Meeting  
Adjourned

The following Trustees were present at the end of the meeting:

Russ Coyle, Cristobal Duran, Bruce Jassmann, Manuel Medina, Bobby Ortega, Arthur Rodarte, Michael H. Romero, and Luisa Valerio-Mylet.

  
Secretary

Approved this 28<sup>th</sup> day of January 2020

  
President