

KIT CARSON ELECTRIC COOPERATIVE, INC.

MEETING OF THE BOARD OF TRUSTEES

June 30, 2020

A virtual meeting of the Board of Trustees of Kit Carson Electric Cooperative, Inc. (KCEC) was called to order by the President, Mr. Bobby Ortega, on Tuesday, June 30, 2020 at 9:05 a.m. in the Marcelino Martinez Room of the headquarters building of the Cooperative, Taos, New Mexico. The following Trustees were present:

<i>Bob Bresnahan – Virtual</i>	<i>Present</i>
<i>Russ Coyle - Virtual</i>	
<i>Cristobal Duran – In Person</i>	
<i>Bruce Jassmann – In Person</i>	
<i>Manuel Medina – In Person</i>	
<i>Bobby Ortega – In Person</i>	
<i>Arthur Rodarte – Virtual</i>	
<i>Michael Romero – In Person</i>	
<i>Bernie Torres - Virtual</i>	
<i>David Torres - Virtual</i>	
<i>Luisa Valerio-Mylet - Virtual</i>	

Also, present were Luis A. Reyes, Jr., Chief Executive Officer, Richard Martinez, Chief Operating Officer, Carmella Suazo, Assistant Manager, and Joyce Archuleta, Executive Secretary (Virtual) who recorded the day's proceedings.

It was declared a quorum was present. *Quorum*

Mr. Duran led the Board in reciting the Pledge of Allegiance. *Pledge of Allegiance*

Mrs. Valerio-Mylet led the Board in a word of Prayer. *Prayer*

The agenda was presented. It was moved by Mr. Jassmann, seconded, by Mr. Romero, and unanimously approved, that the agenda be approved as presented. *Agenda*

The minutes for the Board of Trustees regular Board Meeting held May 26, 2020 were presented. It was moved by Mr. Rodarte, seconded by Mr. Duran, and unanimously approved, that the minutes be approved as presented. *Minutes May 26, 2020, Regular Meeting*

Mr. Reyes presented the CEO report. Mr. Reyes reported with the weather being extremely dry, KCEC is focusing on tree trimming and maintenance of the system. Mr. B. Torres joined the meeting at 9:11 a.m. The KCEC Form 7 and Balance Sheet were reviewed. Mr. Reyes reported *CEO Report*

that usage from schools, hotels and restaurants had decreased. He reported that KCEC continues to operate 2,900 miles of line. Mr. Medina joined the meeting at 9:18 a.m. Mr. Reyes reviewed Delinquent Report summary. The number of delinquent accounts in May increased from 291 in 2019 to 1033 in May 2020. On March 11, 2020, an order from the New Mexico Public Regulation Commission was put in place, stating that residential accounts could not be disconnected. Mr. Reyes updated the Board on the Angel Fire outages due to underground faults. Mr. Reyes reported that KCEC would consider refinancing debt once the 2019 Audit is completed and approved. Mr. Martinez reported the Safety Committee did not meet in the month of June. He reported to date there were no accidents or lost time and that crew visits/inspections were being conducted. Following discussion, it was moved by Mr. Jassmann, seconded, by Mr. Medina and unanimously approved, that the CEO report for May 2020 be approved as presented. A copy of the CEO report is included in the Transfer of Documents and is hereby made a part of the minutes of this meeting.

The President reported requests have been received from *Capital Credits*
Estates in the amount of \$12,968.15. It was moved by Mr. *to Estates*
Jassmann, seconded by Mr. Medina, and unanimously
approved, that payments be made to these Estates.

The President reported donation totals and *Donations &*
correspondence were in the packet to be reviewed at *Correspondence*
leisure.

Mr. Jassmann reported the Payables Committee met on *Payables*
June 10, 2020. Mr. Jassmann recommended approval. It *Committee*
was moved by Mr. Medina, seconded by Mr. Romero, and
unanimously approved.

Mr. Reyes reported the Broadband Committee met June *Broadband*
25, 2020. He reported Kit Carson Internet was focusing *Committee*
on student connects, KCI had 7,624 connects at the end
of May. KCI financials were reviewed. Mr. Reyes
reported KCI had 22 Wi-Fi Hot Spots in service area
providing essential internet service to students, elderly
and low-income families. Next Broadband Committee
meeting is scheduled for July 23, 2020 at 3:00 p.m.

Mr. Rodarte reported the Solar Committee met June 19, *Solar*
2020. An update on the current solar projects was given. *Committee*
Mr. Reyes reported that a storage study was being
conducted, also proposing changes to behind the meter
installation to ensure no subsidies. Mr. Rodarte ask how
many behind the meter accounts were in District 3. Mr.
Martinez reported he would present information by

District at the next Board meeting. Next Solar Committee meeting was scheduled for July 17, 2020 at 9:00 a.m.

Mr. D. Torres reported the Bylaw & Policy Committee met on June 24, 2020. He reported the following policies were reviewed: Bylaw & Policy Committee

Board Policy No. 2.14 – Claims & Accidents - Method of Handling – Change recommended was to delete report to New Mexico Public Regulation Commission. It was moved by Mr. Jassmann, seconded by Mr. Romero, and unanimously approved that Board Policy No. 2.14 – Claims & Accidents – Method of Handling be approved with changes.

Board Policy No. 2.20 – Rate Study Guidelines. Review to be continued at a later date.

KCEC Policy No. 2.25 – Interconnection of Distributive Resources up to 10MW – Changes recommended. To increase to 15MW refer to <http://www.nmprc.state.nm.us/utility/pdf/NMInterconnectionManual2008.pdf>. It was moved by Mr. Rodarte, seconded by Mr. Jassmann, and unanimously approved that KCEC Policy No. 2.25. – Interconnection of Distributive Resources up to 10MW be approved with changes.

KCEC Policy No. 3.28 – Employee Code of Conduct – Changes recommended were suspected violations regarding safety and any other violations of which they have knowledge should be reported to the Safety Coordinator. Also, prohibited activities – using deceptive or misleading or derogatory statements or remarks. Including deceptive, misleading, or derogatory statements or remarks to the press or social media postings. It was moved by Mr. Jassmann, seconded by Mr. Romero, and unanimously approved that KCEC Policy No. 328 – Employee code of Conduct be approved with changes. Next Bylaw & Policy Committee Meeting is scheduled for July 15, 2020 at 9:00 a.m.

It was moved by Mr. Jassmann, seconded by Mr. Duran, and unanimously approved that the Board enter into Executive Session at 10:08 a.m. Executive Session

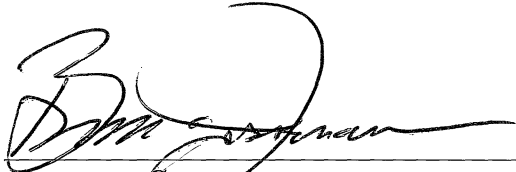
Meeting was reconvened by the order of the President at 11:11 a.m. No action taken in Executive Session. Meeting Reconvened

There being no further business to come before the Board, it was moved by Mr. Duran, seconded by Mr. Jassmann and unanimously approved, that the Board of Trustees of Kit Carson Electric Cooperative, Inc. be adjourned until July 28, 2020 at 9:00 a.m. the date and time of the next Board meeting. Unless changed and, thereupon, the President declared the meeting adjourned at 11:11 a.m. Meeting Adjourned

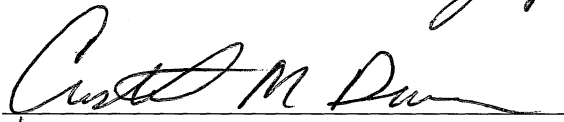
June 30, 2020 Regular Board Meeting

The following Trustees were present at the end of the meeting:

Bob Bresnahan, Russ Coyle, Cristobal Duran, Bruce Jassmann, Manuel Medina, Bobby Ortega Arthur Rodarte, Michael H. Romero, Bernie Torres, David Torres and Luisa Valerio-Mylet


Secretary Treasurer

Approved this 28 day of July 2020


Vice President