

KIT CARSON ELECTRIC COOPERATIVE, INC.

MEETING OF THE BOARD OF TRUSTEES

July 28, 2020

A virtual meeting of the Board of Trustees of Kit Carson Electric Cooperative, Inc. (KCEC) was called to order by the Vice President, Mr. Cristobal Duran, on Tuesday, July 28 2020 at 9:00 a.m. in the Marcelino Martinez Room of the headquarters building of the Cooperative, Taos, New Mexico. The following Trustees were present:

<i>Bob Bresnahan – Virtual</i>	<i>Present</i>
<i>Russ Coyle - Virtual</i>	
<i>Cristobal Duran – In Person</i>	
<i>Bruce Jassmann – In Person</i>	
<i>Arthur Rodarte – Virtual</i>	
<i>Michael Romero – In Person</i>	
<i>Bernie Torres - Virtual</i>	
<i>David Torres – In Person</i>	
<i>Luisa Valerio-Mylet - Virtual</i>	

Also, present were Luis A. Reyes, Jr., Chief Executive Officer, Richard Martinez, Chief Operating Officer, Carmella Suazo, Assistant Manager, and Joyce Archuleta, Executive Secretary (Virtual) who recorded the day's proceedings.

It was declared a quorum was present. *Quorum*

Mr. Jassmann led the Board in reciting the Pledge of Allegiance. *Pledge of Allegiance*

Mr. Romero led the Board in a word of Prayer. *Prayer*

The agenda was presented. It was moved by Mr. Jassmann, seconded, by Mr. Romero, and unanimously approved, that the agenda be approved as presented. *Agenda*

The minutes for the Board of Trustees regular Meeting held June 30, 2020 were presented. It was moved by Mr. Jassmann, seconded by Mr. D. Torres, and unanimously approved, that the minutes be approved as presented. *Minutes June 30, 2020, Regular Meeting*

Mr. Reyes presented the CEO report. The KCEC Form 7 and Balance Sheet were reviewed. Mr. Reyes reported the cost of power was higher this year compared to last year. He reported even though usage has decreased KCEC still operates 2917 miles of line. KCEC system is not designed for energy efficiency. Transmission expense is lower compared to last year due to decrease in usage. *CEO Report*

Mr. B. Torres joined meeting at 9:16 a.m. Mr. Reyes reported there was \$1.2 million in construction work in progress. KCEC will be considering refinancing Rural Utility Service (RUS) debt once proposal approved through the corona virus stimulus package. Mr. Reyes reported the Solar Peak was 11:00 a.m. to 3:00 p.m. KCEC would need to work on getting customers to use electricity during those hours. Mr. D. Torres stated there needed to be a Community Campaign to educate customers. Mr. Reyes reported recent outages were weather related due to lightning and aged underground. He reported crews continue to complete tree trimming and maintenance. He reported the Work Plan had been submitted to RUS. Mr. D. Torres reported the Safety Committee did not meet in the month of July. Mr. Martinez reported there was one accident in July. Employee made contact and was burned, he stated that the Safety Coordinator met with lead linemen to review the accident in order to prevent future accidents. Discussion was held on purchase of 345 kV transmission line from Tri-State G&T which is fully depreciated and has a \$10 million Taos Pueblo right of way fee. Following discussion, it was moved by Mr. Jassmann, seconded, by Mr. Rodarte and unanimously approved, that the CEO report for June 2020 be approved as presented. A copy of the CEO report is included in the Transfer of Documents and is hereby made a part of the minutes of this meeting.

The Vice President reported requests have been received from Estates in the amount of \$11,449.82. It was moved by Mr. Rodarte, seconded by Mr. B. Torres, and unanimously approved, that payments be made to these Estates.

*Capital Credits
to Estates*

The Vice President reported donation totals and correspondence were in the packet to be reviewed at leisure.

*Donations &
Correspondence*

Mr. Jassmann reported the Payables Committee met on July 10, 2020. Mr. Jassmann recommended approval. It was moved by Mr. Romero, seconded by Mr. D. Torres, and unanimously approved.

*Payables
Committee*

Mr. Reyes reported the Broadband Committee met July 23, 2020. He reported Kit Carson Internet was focusing on student connects, he stated 170 students had been connected. Remote learning would be taking place through Labor Day. He reported 1,000 to 1,500 students had no internet service or adequate service. Mr. Reyes reported a Public Service Announcement would be advertised so parents could determine if they have sufficient internet service. He reported Kit Carson

*Broadband
Committee*

Internet had three contractors assisting with internet connections. KCI continues to seek funding to complete drops. Next Broadband Committee meeting is scheduled for August 20, 2020 at 3:00 p.m.

Mr. Rodarte reported the Solar Committee met July 17, 2020. After meeting the Committee visited the Taos Mesa Solar site by the Airport. An update on the current solar projects was given. Mr. Reyes reported a virtual Taos County Planning & Zoning Public Meeting would be held on August 3, 2020. Next Solar Committee meeting was scheduled for August 14, 2020 at 9:00 a.m.

Mr. D. Torres reported the Bylaw & Policy Committee met on July 15, 2020. He reported the following policies were being reviewed:

*KCEC Policy No. 1.16 – Trustee Code of Conduct
KCEC Policy No. 2.24 – Records Management, Retention & Destruction
KCEC Policy No. – Social Media Policy (New)*

Next Bylaw & Policy Committee Meeting is scheduled for August 12, 2020 at 9:00 a.m.

Mr. Rodarte asked if net metering discussion was being conducted during Legislative Interim Committee Meetings. Mr. Reyes reported there have not been discussions on net metering; however, Solar is being discussed.

Mrs. Valerio-Mylet asked if employees were going to have to stay home due to online schooling. Mr. Reyes reported Human Resources started meeting with employees to determine need. He stated the Boardroom may have to be converted into a learning lab. He also reported that the Families First Coronavirus Response Act related to COVID - 19 FMLA was being reviewed.

There being no further business to come before the Board, it was moved by Mr. Jassmann, seconded by Mr. Romero and unanimously approved, that the Board of Trustees of Kit Carson Electric Cooperative, Inc. be adjourned until August 25, 2020 at 9:00 a.m. the date and time of the next Board meeting. Unless changed and, thereupon, the Vice President declared the meeting adjourned at 10:01 a.m.

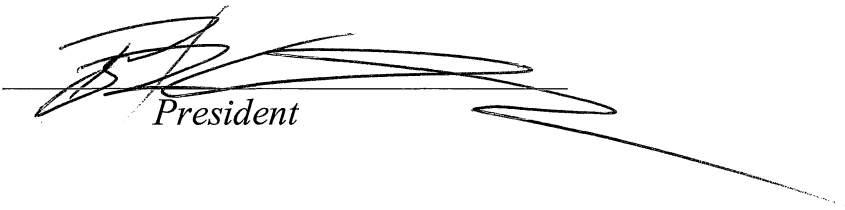
The following Trustees were present at the end of the meeting:

Bob Bresnahan, Russ Coyle, Cristobal Duran, Bruce Jassmann, Arthur Rodarte, Michael H. Romero, Bernie Torres, David Torres and Luisa Valerio-Mylet

July 28, 2020 Regular Board Meeting Minutes


Secretary

Approved this 25th day of August 2020


President