

KIT CARSON ELECTRIC COOPERATIVE, INC.

MEETING OF THE BOARD OF TRUSTEES

November 24, 2020

A virtual meeting of the Board of Trustees of Kit Carson Electric Cooperative, Inc. (KCEC) was called to order by the President, Mr. Bobby Ortega, on Tuesday, November 24, 2020 at 9:10 a.m. in the Marcelino Martinez Room of the headquarters building of the Cooperative, Taos, New Mexico. The following Trustees were present:

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<i>Bob Bresnahan</i>	<i>Virtual</i>	<i>Present</i>
<i>Russ Coyle</i>	<i>Virtual</i>	
<i>Cristobal Duran</i>	<i>Virtual</i>	
<i>Bruce Jassmann</i>	<i>In Person</i>	
<i>Manuel Medina</i>	<i>Virtual</i>	
<i>Bobby Ortega</i>	<i>In Person</i>	
<i>Arthur Rodarte</i>	<i>Virtual</i>	
<i>Michael Romero</i>	<i>In Person</i>	
<i>Bernie Torres</i>	<i>Virtual</i>	
<i>David Torres</i>	<i>Virtual</i>	
<i>Luisa Valerio-Mylet</i>	<i>Virtual</i>	

Also, present were Luis A. Reyes, Jr., Chief Executive Officer, Richard Martinez, Chief Operating Officer, Carmella Suazo, Assistant Manager, John Shafto, Chief Financial Officer and Joyce Archuleta, Executive Secretary (Virtual) who recorded the day's proceedings.

It was declared a quorum was present.

Quorum

Mr. Bresnahan led the Board in reciting the Pledge of Allegiance.

Pledge of Allegiance

Mr. B. Torres led the Board in a word of Prayer. The President asked for a moment of silence for Alfred Mascarenas, KCEC employee who had passed away, for Chris Duran's family for the loss of their father, Felix Duran, and for the safety of all employees and Community during the COVID 19 pandemic. He also asked that we keep Glen Romero and his family in our prayers.

Prayer

The agenda was presented. It was moved by Mr. Rodarte, seconded, by Mr. Romero, and unanimously approved, that the agenda be approved as presented.

Agenda

The minutes for the Board of Trustees regular Board Meeting held October 27, 2020 were presented. It was moved by Mr. Jassmann, seconded by Mr. Duran, and unanimously approved, that the minutes be approved as presented.

*Minutes
October 27,
2020, Regular
Meeting*

Mr. Reyes presented the CEO report. The Form 7 was reviewed. He reported there may be adjustments since several meter readings were estimated. Mrs. Valerio-Mylet joined the meeting via Zoom at 9:15 a.m. Mr. Reyes reported with the schools and hotels being closed there had been a \$433,000 decrease in revenue; however, expenses were lower compared to October last year. He reported revenue should increase as the ski areas open. John Shafto submitted a request to convert the Paycheck Protection Program (PPP) loan to a grant but hasn't received a response, this was used for employee wages and benefits, no employees have been laid off. The President recommended Robert Romero lobby the Congressional Delegation to convert the PPP loan. Mr. Medina joined the meeting via Zoom at 9:27 a.m. Mr. Shafto stated the 2021 budget would be presented in January. Balance sheet was reviewed. Mr. Reyes reported that Rio Arriba County paid 140 residential accounts from Coronavirus Aid, Relief and Economic Security (CARES) Act monies, KCEC received approximately \$37,400.00. Rio Arriba County also assisted Jemez Mountain Electric and NORA Electric members. Mr. Reyes reported the line of credit with CoBank was reviewed and KCEC is working on refinancing CoBank loans. Mr. Reyes reported current outages were due to wind, crews were very responsive. Mr. D. Torres reported the Safety Committee met November 10, 2020. Mr. D. Torres inquired on the COVID 19 precautions in place. Discussion was held. Mr. Torres requested that a card for well wishes be sent to Glen Romero. Mr. B. Torres challenged each Board Member to a \$50.00 donation each from their reimbursements for both Glen Romero and Alfred Mascarenas family. Following discussion, it was moved by Mr. Rodarte, seconded, by Mr. Jassmann and unanimously approved, that the CEO report for October 2020 be approved as presented. A copy of the CEO report is included in the Transfer of Documents and is hereby made a part of the minutes of this meeting.

CEO Report

The President reported requests have been received from Estates in the amount of \$7,379.98. It was moved by Mr. Jassmann, seconded by Mr. Medina, and unanimously approved, that payments be made to these Estates.

Capital Credits
to Estates

It was moved by Mr. B. Torres, seconded by Mr. Rodarte, and unanimously approved that each Board Member make a \$50.00 donation for Glen Romero and the family of Alfred Mascarenas, from their reimbursement.

The President reported donation totals and correspondence were in the packet to be reviewed at

Donations &
Correspondence

leisure.

Mr. Jassmann reported the Payables Committee met on November 11, 2020. Mr. Jassmann recommended approval. It was moved by Mr. D. Torres, seconded by Mr. Medina, and unanimously approved.

Payables
Committee

Mr. Reyes reported the Broadband Committee met November 18, 2020. Mr. Reyes reported Kit Carson Internet had 8,500 subscribers at the end of October. He reported year to date margins were at \$805,000. Next Broadband Committee meeting was scheduled for December 17, 2020 at 3:00 p.m.

Broadband
Committee

Mr. Rodarte reported the Solar Committee met November 13, 2020. He reported that Angel Fire and Taos Solar Projects construction would start next year. Mr. Reyes reported that Affordable Solar had been selected as the contractor for the projects. Mr. Reyes reported that 50% of labor for these projects would need to be local. The President suggested a study session or meeting be scheduled with the new Taos County Commission members for discussion on what KCEC contributes to the community. He also suggested a meeting with Representatives Roberto 'Bobby' J. Gonzales and Kristina Ortez. Mr. Jassmann requested a meeting also be scheduled with new Colfax County Commissioner Bret Weir. The President reported since there would not be a Christmas event for employees this year due to COVID 19. He recommended a gift in addition to a turkey or ham for employees. Discussion was held. Next Solar Committee meeting was scheduled for December 11, 2020 at 9:00 p.m.

Solar
Committee

Mr. D. Torres reported the Bylaw & Policy Committee met on November 11, 2020. He reported the Committee reviewed sections of the Bylaws. He reported there were no recommended changes at this time. The next Bylaw & Policy Committee was scheduled for December 16, 2020 at 9:00 a.m.

Bylaw & Policy
Committee

Mr. Reyes reported Legislative Information was discussed at the previous day's Board Work Session.

Legislative
Information

Mr. Reyes reported Kit Carson Propane financials reflect sales were less than last year. KCP will be the leaser for the two solar projects.

Discussion was held on Trustee donation balances. Mr. Reyes recommended Trustees donate to groups or organizations that need assistance due to COVID.

There being no further business to come before the Board,

Meeting

it was moved by Mr. Jassmann, seconded by Mr. Romero, and unanimously approved, that the Board of Trustees of Kit Carson Electric Cooperative, Inc. be adjourned until December 29, , 2020 at 9:00 a.m. the date and time of the next Board meeting. Unless changed and, thereupon, the President declared the meeting adjourned at 10:15 a.m.

Adjourned

The following Trustees were present at the end of the meeting:

Bob Bresnahan, Russ Coyle, Cristobal Duran, Bruce Jassmann, Manuel Medina, Bobby Ortega, Arthur Rodarte, Michael Romero, Bernie Torres, D. Torres and Luisa Valerio-Mylet



Secretary

Approved this 29 day of Dec. 2020



President